

This very successful training course covers all the key aspects of being an employer and provides you with the tools you need to manage your staff effectively.

This fun and interactive session will help you to:

- Prepare and carry out recruitment legally and effectively
- Understand your responsibilities as an employer
- Effectively manage and apply health & safety in the workplace
- Manage employees' performance effectively

We have found that delegates also learn a lot from each other's experiences that they share during the day.

Who is this course for?	Anyone who employs or is planning to employ a personal assistant/carer.
Course timings:	One day session from 10.30 a.m. to 3.00 p.m.
Cost:	£100 based on up to 5 delegates. Additional delegates at £15 each. Cost includes trainer and materials but does not include venue or catering. We can arrange these if required.

For further information and booking, please contact your local Penderels Trust office or the training team at enquiries@penderelstrust.org.uk or 02476 511611.