

Penderels Payroll Services

Service user's name

Mr Clive Rudge
12 Hollymain Road
Handsworth
Birmingham
B92 4PR

Service user's address

Employee's name

Clive Rudge		Joanne Smith		Pay Date: 17/04/06	
Comp. No. 1234		Rate: 7.0000		Details:	
Description:		Units: 14.29		Employee 1001	
FLAT RATE		Payments: 100.03		Dept. 1234	
BACK 1 PERIOD		Deductions: 35.39		Loc	
BACK 2 PERIOD		1.98		Cat	
BACK 3 PERIOD		Tax		Py Mtd Autopay	
Tax		Employee NI		NI No. Y83860474NVA	
				Tax Cd 503L	
				Tax Pd	
				Salary	
				Year to Date:	
				Gross 400.03	
				Taxable 400.03	
				Tax 35.39	
				Ee NI 1.98	
				Er NI 2.31	
				Ee Pen 0.00	
				Er Pen	
PAYE Ref:		Total Payments		TOTAL PAY	
		400.03		362.66	
		Total Deductions		37.37	

Employee's number

This is the department number Penderels Trust allocate to the service user

How you are paid, i.e. cheque/cash/bank

PA's national insurance number and tax code

Week/month no. of this financial year (from 6th April)

How much you have earned in this financial year and the amount your tax deductions are based on

How much tax and employee's national insurance has been deducted from your salary this pay period

How much employer's national insurance the service user will pay for this pay period

Example message

Example Message: e.g.
Please remember to pay your income tax bill by 19th January 2006.

Your are not employed by Penderels Trust. Penderels Payroll Bureau processes wages for the above named employer. Please keep this record of payment safe as copies will be charged for. You may need proof of wages for reasons such as applying for a mortgage or claiming tax credits.